**RESOLUTION NO. 2025-04-21-01**

RESOLUTION ESTABLISHING HOURLY WAGE FOR ADMINISTRATIVE WORK OUTSIDE THE SCOPE OF MONTHLY BOARD MEMBER DUTIES

WHEREAS, the Board of the Pleasant Township of Butler County, Kansas desires to establish an hourly wage for administrative work outside the scope of standard monthly board member duties;

NOW, THEREFORE, the Board of the Pleasant Township of Butler County, Kansas, meeting in regular session this 21st day of April, 2025 and intending to exercise its powers, does hereby resolve as follows:

1. Board members performing administrative work outside the scope of standard monthly board member duties shall receive a wage of $25.00 per hour for said work.
	1. Hereafter, “eligible work” shall refer to administrative work outside the scope of standard monthly board member duties. This includes, but is not limited to, work done relating to FEMA projects, corrections cases, state compliance corrections, annual budget preparation, and policy manual writing and revisions.
	2. Board members performing eligible work shall track their hours worked and shall provide a time sheet to the Township Treasurer no later than the following month’s meeting after the date worked (e.g. timesheet for all hours submitted for January must be given to the Treasurer no later than the regular meeting in February).
	3. Eligible work performed prior to the passing of this Resolution is limited to work performed for FEMA project 4774DR-KS since January 7, 2024; and other administrative work concerning corrections cases and state compliance corrections done since January 1, 2025. Said eligible work shall be calculated and submitted on a timesheet to the Township Treasurer no later than May 19, 2025.
	4. Board members shall not be paid for more than 30 hours of eligible work per pay period.
2. This resolution supersedes any other resolution in conflict herewith.
3. This resolution shall take effect on the date approved by the Township Board.

Adopted on this 21st day of April, 2025.

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Steve Jones, Trustee

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Emily Christner, Treasurer

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Alainna Janzen, Clerk