**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** Monday, February 19, 2024 @ 6:30 PM

Alainna Janzen – Clerk, Carol Tracy – Treasurer, Steve Jones – Trustee were present for the meeting.

**APPROVAL OF MINUTES:**

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| Motion was made and seconded to approve Jan. 15, 2024 meeting minutes | **VOTE 3:0 For** |

**CLERK’S REPORT:**

Registered board for the Butler County annual township meeting.

**TREASURER’S REPORT:**

Treasurer Tracy

Annual budget report was published.

Financial Report –– Beginning Balance: $117,950.45 – Cleared Transactions: $44,153.30– Ending Balance: $443,232.21

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| Motion was made and seconded to approve February vouchers | **VOTE 3:0 For** |

**TRUSTEE’S REPORT:**

Road concerns caused by recent storms will be addressed during board discussion.

**OVERSEER’S REPORT:**

(See website for information).

**BOARD DISCUSSION:**

1. Discuss board members taking over road management position. Trustee Jones will set daily agenda for overseer and operators going forward.
2. Discuss new road project on Thistle Road. Different kind of rock is being brought in, township will assess if this rock is a superior option.
3. Discuss maintenance on equipment. Clerk Janzen will create chart that overseer and operators will use to track maintenance performed.
4. Discuss past chip sealed road failure. Previous board member approved chip seal to be done on road that was inadequately prepared, and the chip seal has consequently not held up over time. Board will discuss with county engineers the need to include entire board in these conversations so that there is accountability for decisions made.
5. Discuss protocol when we cause damage. Employees need to stay at the scene (if uninjured), call board member, and call authorities.

**BOARD BUSINESS:**

No new business.

**CITIZEN DISCUSSION:**

1. Billy Schellhammer was concerned that projects such as tree trimming were taking place during crucial timeframes to address road issues (e.g. after storms). Trustee Jones said that as road manager, he will ensure that the roads take priority over other projects during these time frames. Mr. Schellhammer also inquired about the water truck being repaired and finding a suitable water source, so that the drought conditions do not limit opportunities for grading.
2. Nancy Schellhammer asked if there is any kind of schedule for road maintenance. Trustee Jones responded that there is no schedule, since road maintenance depends heavily on weather conditions. However, the board asked Overseer Elliott to provide reports on what roads were maintained on any given day going forward so that the board will have that data to respond to concerns. Trustee Jones also expressed a desire to hire a weekend grader operator for better coverage.
3. Joe Coda asked for maintenance to his road on the NE side of the township, near 144th & Big Bend. Trustee Jones said it will be addressed. Clerk Janzen reminded citizens to utilize the Road Request Form available on the township website.
4. Kent Wirth asked if the township treats poison ivy, and requested information for having his addition chip sealed.
5. LaDonna Johnson asked if the township is getting more funding from tax dollars. Treasurer Tracy responded that township funding has not changed considerably over the prior year.

**ADJOURNMENT:**

Meeting adjourned at 7:33 PM.