**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** 6:31 PM

**Trustees:** Chris Kilpatric – Trustee, Carol Tracy – Treasurer, Michael Seeds – Clerk were present for the meeting.

**APPROVAL OF MINUTES:**

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| Motion was made and seconded to approve December 2021 meeting minutes | **VOTE 3:0 For** |
| Motion was made and seconded to approve SPECIAL YEAR END 2021 meeting minutes | **VOTE 3:0 For** |

**CLERK’S REPORT:**

Clerk Seeds informed everyone that the website has been updated to now be <http://PleasantTwp.com>. The old URL will still be available until December 2022.

**TREASURER’S REPORT:**

Financial Report –– Beginning Balance: $50,990.87 – Cleared Transactions: $46,994.00 – Ending Balance: $6,113.68

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| Motion was made and seconded to approve January 2022 Vouchers | **VOTE 3:0 For** |

**OVERSEER’S REPORT:**

Trustee Kilpatric reviewed the Overseer’s Report (see website for information).

**TRUSTEE’S REPORT / BOARD DISCUSSION:**

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| 1. | Right of way issues – Trustee Kilpatric discussed what to be done with people dumping and stealing signs. We have cameras that we will place in the usual places. We have had 13 stop signs ran over and seven of those we stollen. It is a cost of ~$200.00 to replace the stop signs and posts. Clerk Seeds recommended that we get the speed limit signs placed throughout the township and then ask the Sheriff’s department to do more patrols. |
| 2. | Brine for Chip Seal roads – Trustee Kilpatric spoke with Butler County, and they will charge us $.06 per gallon. Kilpatric will use his personal 500 gallon tank for the time being. This will cover the current chip sealed roads at a cost of $30.00 per application. We currently have sand/salt mix that will be used up first and, in the meantime, Kilpatric will work on setting up a system for the brine. |
| 3. | Shop plans – Trustee Kilpatric wanted to discuss plans about expanding the shop. Clerk Seeds said that we should expand east of the current shop and cement the current east shop. It was brought up that we should have the access to that shop on the east side instead of the south side currently. We should re-evaluate this once FEMA money has been received. |

**BOARD BUSINESS:**

Motions were made and seconded on the following:

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| --- | --- | --- |
| 1. | Consider approval to use Chad Andra, CPA for 2021 Audit +/-$7500 Having the Audit information sent by February 28, 2022 | **VOTE 3:0 For** |
| 2. | Consider approval to use KMAG accounting practices for 2022 | **VOTE 3:0 For** |
| 3. | Consider approval to send Township Annual Report to the Butler County Clerk by January 31st, 2022 | **VOTE 3:0 For** |
| 4. | Consider approval for the minimum driveway culvert length to be 30ft | **VOTE 3:0 For** |
| 5. | Consider approval to purchase $25,000 in Culverts for the rest of the Chip seal projects, 130th-6, and to have a couple on hand for driveways | **VOTE 3:0 For** |

**CITIZEN DISCUSSION:**

Jim Barth asked who is responsible for the cost of culverts in citizens driveways. The township policy is that the citizens will pay for the first culvert and then the township will maintain or replace going forward.

**ADJOURNMENT:**

Meeting adjourned at 7:22 PM