**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** 6:32 PM

**Trustees:** Chris Kilpatric – Trustee, Carol Tracy – Treasurer, Michael Seeds – Clerk were present for the meeting.

**APPROVAL OF MINUTES:** (~recording mark 00:42)

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| Motion was made and seconded to approve October 2021 meeting minutes | **VOTE 3:1 For** |

**CLERK’S REPORT:** (~recording mark 00:58)

Clerk Seeds has created a “Right-of-Way” document that can be sent to citizens for any obstructions or hazards they have in the township’s right-of-way. Also, created a new bi-weekly time reporting program. Clerk Seeds also asked Treasurer Tracy to set up a meeting with the county to amend the 2021 budget.

**TREASURER’S REPORT:** (~recording mark 04:15)

Treasurer Tracy stated the bank’s balance was incorrect by $.73 in the township’s favor. Treasurer Tracy did contact QuickBooks about switching payroll from Cook’s CPA to QuickBooks. It will be cheaper than Cook’s and they supply the same reporting we need to pay quarterly taxes.

Financial Report –– Beginning Balance: $177,575.96 – Cleared Transactions: $70,538.43 – Ending Balance: $65,615.88

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| Motion was made and seconded to approve November 2021 Vouchers | **VOTE 3:1 For** |

**OVERSEER’S REPORT:** (~recording mark 13:55)

Trustee Kilpatric reviewed the Overseer’s Report (see website for information).

**TRUSTEE’S REPORT / BOARD DISCUSSION:** (~recording mark 18:00)

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| 1. | Travis with Murphy tractor to discuss grader options |
| 2. | Asphalt repairs and future plans – Trustee Kilpatric as purchased some “cold patch” that the county uses to resolve some smaller issues. Bigger issues will use hot patch and will be utilized when it is warmer out. |
| 3. | Equipment repairs – Headache rack for PT 1 and fix the old trailer to get it ready to be sold. |
| 4. | Benefits for employees – Discussing purchase of drinks for the employees. See Board business below. |

**BOARD BUSINESS:** (~recording mark 1:28:45)

Motions were made and seconded on the following:

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| 1. | Consider approval for full payment of culverts before installing. | **VOTE 3:0 For** |
| 2. | Consider approval purchase of John Deere 772GP motor grader for $385,943 at 2.5% interest | **VOTE 3:0 For** |
| 3. | Consider approval to purchase up to $100 in drinks per month | **VOTE 2:0 ForKilpatric Abstain** |

**CITIZEN DISCUSSION:** (~recording mark 1:37:20)

Jim Barth asked some additional questions about the JD grader.

**ADJOURNMENT:**

Meeting adjourned at 8:21 PM