**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** 6:34 PM

**Trustees:** Chris Kilpatric – Trustee, Carol Tracy – Treasurer, Michael Seeds – Clerk were present for the meeting.

**APPROVAL OF MINUTES:** (~recording mark 01:12)

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| Motion was made and seconded to approve December 17th, 2020 regular meeting minutes | **VOTE 3:0 For** |
| Motion was made and seconded to approve December 30th, 2020 special Year End meeting minutes* Trustee Kilpatic discussed the purchase of the “Futhey” plaque and about vandalism. Gail Futhey was not concerned and said he would deal with it if there were any issues.
 | **VOTE 3:0 For** |

**CLERK’S REPORT:** (~recording mark 3:33)

Clerk Seeds discussed the transition of the new board but believes it is going well. He is looking forward to working with Trustee Kilpatric and Treasurer Tracy.

**TREASURER’S REPORT:** (~recording mark 4:34)

Treasurer Tracy discussed the transition and expressed thanks to Clerk Seeds for his assistance.

Financial Report –– Beginning Balance: $333,886.08 – Cleared Transactions: $293,808.11 – Ending Balance: $270,510.23

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| Motion was made and seconded to approve January 2021 Vouchers | **VOTE 3:0 For** |

**OVERSEER’S REPORT:** (~recording mark 07:32)

Trustee Kilpatric reviewed the Overseer’s Report (see website for information).

* Gail Futhey requested to have trees trimmed at 170th and Tawakoni.

**TRUSTEE’S REPORT:** (~recording mark 16:09)

Trustee Kilpatric discussed the following: 1) transfer of land from the Haenggi’s to the township. Clerk Seeds will follow up with Jeff. 2) Vision: get the roads back in shape, trim trees, put up speed limit signs, equipment maintained and continue chip sealing. 3) Express that the twp employees have been great 4) Save money where we can and put it into the roads

**BOARD BUSINESS:** (~recording mark 18:25)

Motions were made and seconded on the following:

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| 1. | Consider sending the township Annual Report to the Butler County Clerk by Jan 31 2021 | **VOTE 3:0 For** |
| 2. | Consider Chad Andra, CPA for 2020 audit (~$7,500) Sending audit info no later than Feb. 28 2021 | **VOTE 3:0 For** |
| 3. | Consider KMAG accounting practices for 2021 | **VOTE 3:0 For** |
| 4. | Consider pest control for Township buildings (up to $260 initial application then up to $150 bi-monthly) | **VOTE 3:0 For** |
| 5. | Consider closing out Emprise Bank credit card and switch to ASB&T debit cards for Trustee and Treasurer ($500 – Carol annual supplies; $2,500 per incident – Chris) | **VOTE 3:0 For** |
| 6. | Consider updating township account to add new officers and subtract old officers. | **VOTE 3:0 For** |
| 7. | Consider mailbox key transfer from Katie Gossman to Carol Tracy. | **VOTE 3:0 For** |
| 8. | Consider truck and equipment repair as needed up to $5000 and notify board of any charges over $2500 | **VOTE 3:0 For** |
| 9. | Consider ways to consolidate paper usage down to Agenda, previous meeting minutes, Overseers report, reconciliation report for the public | **VOTE 3:0 For** |
| 10. | Consider repair/refurbish contract for the computers and printers (~$200/year) | **VOTE 3:0 For** |
| 11. | Consider account changeover when current check supply depleted. | **VOTE 3:0 For** |
| 12. | Consider multiple culvert purchases needed for main roads (e.g. 160th, 180th, PC) (Not to exceed $10k) | **VOTE 3:0 For** |
| 13. | Consider purchase of culvert for Kim Tapoioa. Culvert was removed by Township years ago and never replaced. (not to exceed $650.00) | **VOTE 3:0 For** |
| 14. | Consider retaining COOK CPA as township accountant | **VOTE 3:0 For** |

Items tabled for later date:

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| --- | --- | --- |
| 1. | Consider purchase of one ton, four-door pick up for multi-purpose township use up to $35K) | **VOTE 3:0 For** |
| 2. | Consider board member pay reduction to $200.00 per month | **VOTE 3:0 For** |
| 3. | Consider adding automatic email notices of meetings and agendas via township website and look into Zoom | **VOTE 3:0 For** |

**CITIZEN DISCUSSION:** (~recording mark 1:15:45)

Kent Hayhurst asked about the road millings condition in the Nusz 1st addition. Trustee Kilpatric will take a look and see what can be done.

**ADJOURNMENT:**

Meeting adjourned at 7:57 PM