**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** 6:32PM

**Trustees:** Jeff Haenggi – Trustee, Katie Gossman – Treasurer, Michael Seeds – Clerk were present for the meeting.

**PUBLIC ORGANIZATIONS OR SPECIAL INTEREST GROUPS:**

None

**APPROVAL OF MINUTES:** (~recording mark 00:35)

Motion was made and seconded to approve October 2019 meeting minutes **VOTE 3:0 For**

**OVERSEER’S REPORT:** (~recording mark 1:25)

Overseer McGowan reviewed the Overseer’s Report (see website for information).

**CLERK’S REPORT:** (~recording mark 3:41)

Clerk Seeds purchased Microsoft Office for the Township and changed from the current temporary OneDrive to a permanent township OneDrive for the board members to have continued access to the last 10 years of township data.

**TREASURER’S REPORT:** (~recording mark 5:00)

Treasurer Gossman has been working with the auditor to get the final information they need to complete the 2018 audit. They will be joining the December 19th meeting to go over 2018.

Financial Report –– Beginning Balance: $335,448.04 – Cleared Transactions: $275,931.02 – Ending Balance: $233,437.35

Motion was made and seconded to approve November 2019 Vouchers **VOTE 3:0 For**

**TRUSTEE’S REPORT:** (~recording mark 08:45)

Trustee Haenggi clarified about Robert not working last month. Haenggi explained that we have a flex time policy that allows full time employees to “bank” up time during the busier summer months and then be able to use those during the slower wintertime. Trustee Haenggi received a notification that KS Dept of Emergency Management has completed the September/October 2018 FEMA event and has now moved to the May/June 2019 FEMA event. They are working on the submitted paperwork and we will wait for any additional information they may require for the 2019 event. Not sure when/if money will be received.

**BOARD BUSINESS:** (~recording mark 11:45)

|  |  |  |
| --- | --- | --- |
| 1. | Consider adding a Flex Time provision for full time employees -- not to exceed 50 hours of bankable time.  | **VOTE 3:0 For** |

**CITIZEN DISCUSSION:** (~recording mark 13:15)

No citizen questions. Trustee Haenggi asked the Futhey brothers if they had any knowledge of city water wells location near 160th and Butler county road.

**ADJOURNMENT:**

Meeting adjourned at 6:48PM