**CALL TO ORDER AND PLEDGE OF** **ALLEGIANCE:** 6:30PM

**Trustees:** ~~Jeff Haenggi – Trustee,~~ Katie Gossman – Treasurer, Michael Seeds – Clerk were present for the meeting.

**PUBLIC ORGANIZATIONS OR SPECIAL INTEREST GROUPS:**

None

**APPROVAL OF MINUTES:** (~recording mark 00:50)

Motion was made and seconded to approve September 2018 meeting minutes **VOTE 2:0 For**

**OVERSEER’S REPORT:** (~recording mark 01:25)

Overseer McGowan as unavailable, so Clerk Seeds reviewed the Overseer’s Report (see website for information).

**CLERK’S REPORT:** (~recording mark 03:45)

Clerk Seeds destroyed the 2017 Audit hard copies – which are available as soft copies on our cloud drive. Clerk Seeds has also finalized research on a new web hosting for our web site. He also installed a new time clock at the shop that is being used by all township employees. Finally, Clerk Seeds has also been in contact with the Mayor of Rose Hill and Rick Cooper about the green waste site. It is our turn to burn and will be done at the end of November.

**TREASURER’S REPORT:** (~recording mark 05:30)

Treasurer Gossman discussed about the 2018 audit. Letters with questionnaires have been sent out to vendors, board members and employees of the township (after the audit firm initially sent out the letters without questionnaires). If everything goes right the auditors will present the 2018 audit in the November meeting.

Financial Report –– Beginning Balance: $356,440.81 – Cleared Transactions: $335,488.04 – Ending Balance: $333,428.93

Motion was made and seconded to approve October 2019 Vouchers **VOTE 2:0 For**

**TRUSTEE’S REPORT:**

Trustee Haenggi as not available for this month’s meeting.

**BOARD BUSINESS:** (~recording mark 09:35)

|  |  |  |
| --- | --- | --- |
| 1. | Purchase carbide blades for grader | **VOTE 2:0 For** |
| 2. | Purchase Microsoft Office 365 subscription ($99.99/year) – includes licenses for all three board members and Overseer | **VOTE 2:0 For** |

**CITIZEN DISCUSSION:** (~recording mark 13:25)

No questions from the citizens. Comments were made by the Futhey brothers about the chip seal on 140th. Gale Futhey believes that Butler county should do repair work on 140th due to the uneven surface in the road after the chip seal.

**ADJOURNMENT:**

Meeting adjourned at 6:47PM