

ALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:30PM

Trustees: Jeff Haenggi – Trustee, Katie Gossman – Treasurer, Michael Seeds – Clerk were present for the meeting.

APPROVAL OF MINUTES: (~recording mark 1:00)

December 27th, 2018 – Motion was made and seconded **VOTE 3:0 For**

PRESENTATION OF 2017 AUDIT – Mr. Chad Andra, CPA: (~recording mark 1:40)

Mr. Andra presented the audit report for the 2017 year. He expressed the 2017 audit compiled complied with KMAAG standards.

Mr. Andra started by letting us know that Pleasant Township is one of only 19 townships, out of 1404 townships in the state, that meet the threshold to have an audit done. The threshold is \$500,000.00 in gross receipts. Trustee Haenggi asked if we continue with the Special Fund carry over will that put us over the \$500k gross receipts and would we continue to have to complete audits. Mr. Andra expressed the township would have to continue audits.

Mr. Andra explained that there were two statutes that had to be reported as violations. 1) KSA 80-122c for transfers from one fund to another. 2) KSA 44-1030 stating that special wording should be been part of contracts. Mr. Andra provide some guidance on other audit findings or issues. Trustee Haenggi disagreed with violation #1, stating that the transfer was voted on properly and the minutes were voted on properly. The explanation can be heard on the recording for this meeting. The statutes violations are non-penal.

Questions from citizens at ~recording mark 24:46.

- Motion was made and seconded to accept and approve 2017 audit – **VOTE 3:0 For**
- Motion was made and seconded to pay invoice for audit fee – **VOTE 3:0 For**
- Motion was made and seconded to choose Chad Andra, CPA. LLC auditors for township's 2018 audit – **VOTE 3:0 For**

OVERSEER'S REPORT: (~recording mark 44:50)

Newly promoted Overseer, Robert McGown introduced himself and told the everyone a little about himself and his 34 years of experience in road maintenance with Sedgewick County. Questions from citizens at ~recording mark 48:10. Mr. McGown then went into the Overseer's report which is located on the web site. Questions/concerns from citizens at ~recording mark 51:00.

CLERK'S REPORT: (~recording mark 53:45)

Clerk Seeds explained that due to weather, he has been unable to get all the files from Julie Winslow (former TWP Clerk) and will attempt to get the file cabinets from her this weekend. Public discussion with Ms. Winslow about location of digital records and other items to transfer to Mr. Seeds. There is also a new email address for the clerk as the previous Clerk still has not been able to copy all the emails to her personal email address.

TREASURER'S REPORT: (~recording mark 1:01:20)

Treasurer Gossman has been working on information needed for the 2018 audit. Reported for the period ending 12/31/2018 – Beginning balance in December 2018 was \$337,254.49 and after ALL transactions cleared left an ending balance of \$107,893.35.

- Motion made and seconded to approve vouchers incurred in the month of December 2018 – **VOTE 3:0**

TRUSTEE'S REPORT: (~recording mark 1:04:40)

Trustee Haenggi discussed the search for an open operator's position. Citizen comments at ~recording mark 1:05:43. Road counters have been placed on the top ten roads for chip seal project. Board will review findings, analyze supporting criteria, and work with Overseer for final road selection. Trustee Haenggi discussed the township tax/mill levy.

BOARD BUSINESS: (~recording mark 1:09:05)

1. Motion was made and seconded to purchase latest version of KMAAG manual for township records – **VOTE 3:0 For**
2. Motion was made and seconded to adopt the KMAAG accounting standards for 2019 – **VOTE 3:0 For**
3. Motion was made and seconded to appoint the Township Clerk as the point person for DOT drug testing for employees – **VOTE 3:0 For**
4. Motion was made and seconded for blanket motion that the township credit card will be in the name of the Overseer – **VOTE 3:0 For**
5. Motion was made and seconded that the mail will be picked up and copied by the Township Clerk. Copies sent to all board members. Copies sent to employees as applicable – **VOTE 3:0 For**

6. Motion was made and seconded that meeting minutes will be done by the Township Clerk starting with the January 2019 meeting minutes – **VOTE 3:0 For**
7. Motion was made and seconded that we set up township website access for the Treasurer and Clerk, and not exceed more than \$10.00 additional fee per month (add)– **VOTE 3:0 For**
8. Motion was made and seconded purchase of new parts for the Salt Dog spreader. Estimated cost for parts is \$2,000.00- \$2,500.00 – **VOTE 3:0 For**
9. Motion was made and seconded to add Michael Seeds (current Clerk) and remove Julie Winslow (previous Clerk) from the Pleasant Township bank account at American State Bank & Trust – **VOTE 3:0 For**

CITIZEN DISCUSSION: (~recording mark 1:23:46) - Please visit the web site to listen in detail.

Steve Wheeler – Asked about chip seal project. Dwight Hohlfeld – Asked about road repairs to their housing addition from Andover and 120th street road construction. Chris Kilpatric – 1) Question about items on Treasurer report. 2) Questions about road conditions of 180th #6 & 120th #5 & #6. Kristy Hohlfeld – Question on how roads are numbered. Zack Lewis – Question on culvert repair schedule. Julie Winslow – 1) Asked for plans/projects on the website. 2) Asked about additional land for township.

ADJOURNMENT:

Meeting adjourned at 8:16PM