**TRUSTEE MINUTES**

**PLEASANT TOWNSHIP BOARD MEETING**

**Thursday, February 15, 2018**

**District 3 Fire Station in Rose Hill, Kansas.**

**More detail is available on the meeting recording available at www.PleasantTownshipBuCo.org**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All three Trustees; Katie Gossman, Julie Winslow and Jeff Haenggi were present for the meeting.

APPROVAL OF MINUTES

The minutes for November 2017, December 11th, and December 28th were approved. **VOTE** **2:1 for each. (Winslow as the No vote on each)** January 2018 minutes were tabled. There was no meeting in January so there are no actual minutes.

PUBLIC COMMENTS/ORGANIZATION PRESENTATIONS

None appeared before the board.

OVERSEER’S REPORT

Trustee Haenggi reported that Phillip Boucher has taken another job with BNSF railroad and thanked him for the long hours and hard work that he put it for the township. The Board will be advertising and interviewing for the Overseer position.

CLERK’S REPORT

Clerk Winslow brought up several records requests that she had gotten during the month regarding the township’s southern border on 180th and three requests from LaDonna Johnson; 2017 Year End Inventory, 2013 & 2014 Labor Records. Land purchase for township in process. Most 2013 audit records have been submitted to Chad Andra, Auditors. Inventory has all been counted and needs to be typed out. Butler County Engineers Meeting is March 6th. New quarry going in by McClure’s supposedly. Trustee has only access to the township website.

TREASURER’S REPORT

Treasurer Gossman reported on two sets of financial reports. For period ending 1/31/18 - Beginning balance in January of $266,434, an ending balance $248,011 after all transactions cleared and uncleared. We received a Remittance check (approx. $250,000) from Butler County Treasurer at the end of January that’s not shown in these reports. Motion made and seconded to approve vouchers for the month of Dec 2017. **VOTE 3:0 FOR** Motion made and seconded to approve vouchers for the month of Jan 2018. **VOTE 2:0 FOR**. ( at 43:35 timestamp ) Winslow didn’t give a vote or abstention. Payroll is set up with new payroll firm.

( Peter Cook, CPA )

TRUSTEE’S REPORT

Recently verbally finalized an agreement with Dondlinger Co to get the millings that come out of their road project at 120th and Andover Rd. The order of neighborhoods is still being decided – either by proximity to job site or simply by largest number of houses in neighborhood. Discussion on what qualifies as a neighborhood.

BOARD BUSINESS:

1. Consider hiring Bobby Johnson, the Trustee of Gypsum Township, to design and build a reclaimer for the front of the road grader. Estimated cost $10,000 - $12,000. **VOTE** **3:0 FOR**

2. Addendum to the Employee Handbook re: vacation days: “Any vacation days not taken or rolled over to the next calendar year will be lost.” **VOTE** **3:0 FOR**

3. Consider to make a one time pay out of 40 hours vacation pay to Phillip and Richard as a compromise for their lost hours. **VOTE** **2 FOR – Winslow against**

4. Consider relisting the road grader for sale with a new carrier and auction site. **Tabled**

5. Consider an agreement with Dondlinger Construction regarding purchase of asphalt millings for neighborhoods –

Approx. $6/ton material - $4/ton hauling, spreading with belly dump trailer, and smoothing with grader. **VOTE** **3:0 FOR**

6. Motion – that Board Communication only goes through approved channels –

The Clerk was instructed to:

* Change name of her personal FB page to not read Pleasant Township of Butler County anymore
* To avoid confusion - Do not have any pictures that could be construed to the business of the township
* Insert language that says the page is her personal page only
* While in position as Clerk do not post anything concerning township business (effective immediately) to her FB page because it creates confusion.
* The posting and communication ban was immediate -- She was given 24 hours to make the physical changes to the page **2 VOTES For – Winslow Abstention**

7. Motion to amend our mail pickup and distribution policy dated Dec 8, 2016. That duty will now be assigned to the Trustee. The Treasurer will hold a copy of the key and the Trustee will temporarily hold the extra copy of the key. **VOTE** 3**:0 For**

**8.** Motion to limit Clerk’s duties mainly to KS Statute 80-501.

- Custody of the records --- Copies of the mail will be sent to the Clerk in a timely manner by email to verify their sending. Following the practice of Butler County, the Treasurer will keep any originals needed for her accounting and reports, but will make copies of items not copied by the Trustee.

- Will maintain the Clerks Log with Items of business passed by this Board pursuant to KS 68-525

- Will fulfill Records Requests when received and copy such request to the Trustee & Treasurer

- Will follow other KS statutes regarding postings for elections **2 VOTES For – Winslow didn’t cast a vote**

ADDITIONAL BOARD BUSINESS AND ADJOURNMENT

There was much public comment with citizens expressing their opinions on Board communication, a grading schedule for the roads, that the Board should get along or at least show a united front, that much progress has been made by this Board and they would like to see it continue, that some feel the Trustee and Treasurer are usurping power from the Clerk, that we haven’t had a decent rain in 6 months, that the Clerk is a common denominator problem on the Board, that one couple would really like their culvert done since it’s been a while since they requested, that they don’t like seeing employees leaving.

Meeting adjourned approximately 9:20