

**CLERK'S MINUTES**  
**PLEASANT TOWNSHIP BOARD MEETING**  
**Thursday, January 14, 2016**

**CALL TO ORDER**

Trustees Katie Gossman, Jeff Haenggi and Julie Winslow were all present for the 6:38 meeting. Employees Phillip Boucher and Richard Collins were also present. A quorum was declared and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

The minutes from the Thursday, November 5, 2015 Special Meeting for Utility Truck bid. (Board found truck was for sale and bids were due next day.) Jeff also disclosed a meeting that the board had had with the county clerk's office in order to properly transfer the excess 2015 budget funds into special fund in order to reserve it for access during 2016. November 5, 2015 Special Meeting minutes were approved along with December 10, 2015 meeting minutes and December 30, 2015 Special Meeting minutes. **VOTE 3:0; FOR.**

**PUBLIC COMMENTS/ORGANIZATION PRESENTATIONS**

No organizations or agencies signed up to come before the township board.

**OVERSEER'S REPORT**

Phillip Boucher presented the December, 2015 overseer's report to the board. The monthly overview included an explanation of how Mr. Boucher compares his log to what the quarry reports say to make sure they match. He is actively retrieving road counting data from each site on a regular basis. Mr. Boucher is also working on bids from asphalt companies as well as a crown on some of the roads that are missing one. He mentioned they are tree trimming on 130<sup>th</sup> and redoing ditches on selected roads and reminded everyone that high speeds spin the rock into the ditch and damage the township roads. 1,885 tons of rock was put down on the township roads during the month of December, Boucher reported.

**CLERK'S REPORT**

Clerk Winslow reported that initial drug testing had been completed for all three employees driving heavy equipment. Gail Futhey does not drive the heavy equipment so he was not tested. It was \$285.00 for the initial drug testing, and that included \$85.00 annual sign-up fee.

**TREASURER'S REPORT**

Katie Gossman reported that every bill possible was paid...even those with delayed invoices, before year end. She reported starting with \$265,491 ended with a balance of \$194,536, including the uncleared checks. Gossman also reported that every bill we could find had been paid during the month of December. A motion was made to approve December vouchers. **VOTE 3:0; FOR.**

**TRUSTEE'S REPORT**

Trustee Haenggi gave more detail regarding the special equipment funds. 157K was transferred to special equipment fund. He also stated that the township had established a credit with the quarry of \$35K for materials. Haenggi reported that Phillip's review would be this month and Richard's would be in February. Jeff also reported that the Request for Proposal (for the annual audit) is ready to be approved. Although he reported townships were supposed to have audits (>275K) this would be the first for Pleasant Township. Civic Plus and Lee Media Group submitted bids for the township website...Although Civic Plus has municipal website experience, they were very expensive. Lee Media Group, here in Rose Hill, has worked with the City of Rose Hill and the Rose Hill Chamber of Commerce. They were much more reasonable and very willing to work with us to minimize the fee.

**OTHER BOARD BUSINESS**

1. A motion was made to approve the Request for Proposal going out for auditing bids (with all email addresses included) in a **VOTE 3:0; FOR.**
2. A motion was made to approve the Lee Media Group proposal for building the township website, for a price of \$2275.00. **VOTE 3:0; FOR.**

**PUBLIC COMMENTS/QUESTIONS**

Haenggi addressed a citizen concern that (although he is on salary) Phillip please keeps track of ALL hours he works (she thought he should be careful about burning out).

The meeting was adjourned at 7:18 p.m.