

AGENDA

Pleasant Township Board Meeting

May 18, 2017

Rose Room

A. **Call to Order and Pledge of Allegiance**

B. **Declaration of a Quorum**

C. **Approval of Minutes**

D. **Public Speaking** (For Organizations, Groups; Please Sign Up)

E. **Board Reports**

1. Treasurer's Report
2. Clerk's Report
3. Overseer's Report
4. Trustee's Report

F. **Board Business**

1. Consider a motion to establish of voting procedures for physically absent members to include active texting or by conference call.
2. Consider a motion to include a protected master document (not part of the actual to-be-published policies and procedures) that includes all township business passwords and access keys and is confidential only to the elected trustees of Pleasant Township (thus protected).
3. Consider a motion requesting that any face-to-face business carried out by individual trustees or township personnel is copied and provided to the clerk for recordkeeping purposes. This can include meeting notes (where representing township) a summary email, contracts under consideration or other miscellaneous documents received or created during a face-to-face meeting.
4. Consider a motion to appoint Jeff Haenggi, Trustee, as the Pleasant Township website focal point and the only trustee with any access to the website, including the loading of any clerk's notes, treasurer's reports, township announcements or changes to the website.
5. Considering a motion to put out bids regarding the township payroll duties, currently being completed through Adams Accounting. In addition, consider adding to the duties of the payroll company hired ANY PAYROLL RELATED TRANSACTIONS, such as child support payments to the state of Kansas or any insurance benefits being subtracted from an individual paycheck.

G. **Other Items of Business** to come before the township board/public comments and/or questions.

H. **Adjournment**